

## What does "VAT reclaimed on Purchases and Inputs Box 4" in the spreadsheet of MTDVAT mean?

This is the VAT that you can claim on amounts paid to your suppliers for goods and services that you buy for your business. These purchases are known as inputs. Input VAT (or input tax) is the VAT you can reclaim on goods and services coming in to your business if you're registered for VAT .

### **Please note the following when you enter the amount:**

- 1.** It must be in a numeric format and can be positive, zero or negative.
- 2.** It must not exceed 13 digits:  
11 digits in pounds plus 2 digits for pence , with the addition of a possible minus sign.
- 3.** A thousand comma separator within the figure is not allowed.  
e.g. the figure 1,234.00 is invalid. It should be entered as 1234.00 without the comma.

Unique solution ID: #1100

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Last update: 2023-10-30 10:39