

# Authorization Setup

## What is the process to remove the authority of MTDVAT to interact with HMRC ?

Once an authorisation has been issued, it shall remain in effect for a period of 18 months. The authorisation can't be revoked, instead you can "**suspend**" the account.

### ***RoadMap to Suspend your Account:***

RoadMap: **Hamburger menu → Client/Trader Manager → Select the client to whom you wish to suspend and click on View/Edit → Manage Assistant Administrator → Now, click on the manager user option of the same client you wish to suspend → Suspend Account → Enter the passcode with reason on why you choose to suspend the account → Click Confirm.**

Unique solution ID: #1075

Author: n/a

Last update: 2023-11-10 11:45