

Please ensure your entries are clear on both sides of the form.

**Employer details**

Employer name

PAYE tax reference

**Note to employer**

Complete this return for a director, or an employee who earned at a rate of £8,500 a year or more during the year to 5 April 2019.

**Note to employee**

Your employer has filled in this form, keep it in a safe place. You will need it to complete your 2018 - 19 Tax Return if you get one.

**Employee details**

Employee name

Works number / department

Date of birth in figures (if known)

 If a director tick here 

National Insurance number

Sex M – Male F – Female

Employers pay Class 1A National Insurance contributions on most benefits. These are shown in boxes which are brown and have a **1A** indicator.

**A Assets transferred (cars, property, goods or other assets)**

Description of asset	Cost/Market value	Amount made good or from which tax deducted	Cash equivalent
<input type="text"/>	0.00	0.00	1.12 <input type="text" value="0.00"/> <b>1A</b>

**B Payments made on behalf of employee**

Description of payment	Tax on notional payments not borne by employee within 90 days of receipt of each notional payment
<input type="text" value="private education"/>	1.12 <input type="text" value="98.00"/>
	1.12 <input type="text" value="0.00"/>

**C Vouchers or credit cards**

Value of vouchers and payments made using credit cards or tokens	Gross amount	Amount made good or from which tax deducted	Cash equivalent
	0.00	0.00	1.13 <input type="text" value="0.00"/>

**D Living Accommodation**

Cash equivalent of accommodation provided for employee, or his/her family or household	Cash equivalent
	1.14 <input type="text" value="0.00"/> <b>1A</b>

**E Mileage allowance and passenger payments**

Amount of car and mileage allowances paid to employee for business travel in employee's own vehicle and passenger payments, in excess of maximum exempt amounts (See P11D Guide for 2006-07 exempt rates)	Taxable amount
	1.15 <input type="text" value="725.00"/>

**F Cars and car fuel**

If more than two cars were made available, either at the same time or in succession, please give details on a separate sheet

		Car 1	
	Make and Model	<input type="text" value="Free Lander HSE4.6"/>	
	Date first registered	<input type="text" value="08/11/1996"/>	
Approved CO2 emissions figure for cars registered on or after 1 January 1998	0 g/km	<input checked="" type="checkbox"/>	See P11D Guide for details of cars that have no approved CO2 figure
Tick box if the car does not have an approved CO2 figure			
	Engine size	<input type="text" value="4554 CC"/>	
	Type of fuel or power used	<input type="text"/>	
Please use the key letter shown in the P11D Guide			
	Dates car was available From	<input type="text" value="06/04/2018"/>	to <input type="text"/>
Only enter a 'from' or a 'to' date if the car was first made available and /or be available in 2018 - 19			
	List price of car	<input type="text" value="33,358.00"/>	
Including car and standard accessories only: if there is no list price, or if it is a classic car, employers see booklet 480; employees see leaflet IR172			
Accessories All non-standard accessories, see P11D Guide		<input type="text" value="212.00"/>	
Capital contributions (maximum £5,000) the employee made towards the cost of car or accessories		<input type="text" value="3,000.00"/>	
Amount paid by the employee for private use of the car		<input type="text" value="0.00"/>	
	Date free fuel was withdrawn	<input type="text"/>	<input type="checkbox"/>
Tick if reinstated in year (see P11D Guide)			
	Cash equivalent of each car	<input type="text" value="9,808.80"/>	
	Cash equivalent of fuel for each car	<input type="text" value="4,620.62"/>	

**F Cars and car fuel**

If more than two cars were made available, either at the same time or in succession, please give details on a separate sheet

		Car 2	
	Make and Model	<input type="text" value="bmw bmw"/>	
	Date first registered	<input type="text" value="01/10/2002"/>	
Approved CO2 emissions figure for cars registered on or after 1 January 1998	180 g/km	<input type="checkbox"/>	See P11D Guide for details of cars that have no approved CO2 figure
Tick box if the car does not have an approved CO2 figure			
	Engine size	<input type="text" value="1998 CC"/>	
	Type of fuel or power used	<input type="text" value="B"/>	
Please use the key letter shown in the P11D Guide			
	Dates car was available From	<input type="text" value="01/09/2010"/>	to <input type="text" value="05/04/2010"/>
Only enter a 'from' or a 'to' date if the car was first made available and /or be available in 2018 - 19			
	List price of car	<input type="text" value="21,200.00"/>	
Including car and standard accessories only: if there is no list price, or if it is a classic car, employers see booklet 480; employees see leaflet IR172			
Accessories All non-standard accessories, see P11D Guide		<input type="text" value="0.00"/>	
Capital contributions (maximum £5,000) the employee made towards the cost of car or accessories		<input type="text" value="0.00"/>	
Amount paid by the employee for private use of the car		<input type="text" value="0.00"/>	
	Date free fuel was withdrawn	<input type="text" value="05/04/2011"/>	<input type="checkbox"/>
Tick if reinstated in year (see P11D Guide)			
	Cash equivalent of each car	<input type="text" value="2,659.00"/>	
	Cash equivalent of fuel for each car	<input type="text" value="1,806.12"/>	

Total cash equivalent of all cars available in 2018 - 19

1.16  1A

Total cash equivalent of fuel for all cars available in 2018 - 19

1.17  1A

**G** Vans

Cash equivalent of all vans made available for private use

1.18 £ 350.96 1A

**H** Interest-free and low interest loans

If the total amount outstanding on all loans does not exceed 5,000 at any time in the year, there is no need for details in this section.

	Loan 1
Number of joint borrowers (if applicable)	0
Amount outstanding at 5 April 2019 or at date loan was made if later	0.00
Amount outstanding at 5 April 2019 or at date loan was discharged if earlier	0.00
Maximum amount outstanding at any time in the year	0.00
Total amount of interest paid by the borrower in 2018 - 19 enter "NIL" if none was paid	0.00
Date loan was made in 2018 - 19 if applicable	
Date loan was discharged in 2018 - 19 if applicable	
Cash equivalent of loans after deducting any interest paid by the borrower	1.19 0.00 1A

**I** Private medical treatment or insurance

	Cost to you	Amount made good or from which tax deducted	Cash equivalent
Private medical treatment or insurance	£ 0.00	£ 0.00	1.21 £ 0.00 1A

**J** Qualifying relocation expenses payments and benefits

Non-qualifying benefits and expenses go in sections M and N below

Excess over £ 8,000 of all qualifying relocation expenses payments and benefits for each move	1.22 0.00 1A
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**K** Services supplied

	Cost to you	Amount made good or from which tax deducted	Cash equivalent
Services supplied to the employee	£ 0.00	£ 0.00	1.22 £ 0.00 1A

**L** Assets placed at the employee's disposal

Description of asset	Annual value plus expenses incurred	Amount made good or from which tax deducted	Cash equivalent
	£ 0.00	£ 0.00	1.22 £ 0.00 1A

**M** Other items (including subscriptions and professional fees)

Description of other items	Cost to you	Amount made good or from which tax deducted	Cash equivalent
	£ 0.00	£ 0.00	1.22 £ 0.00 1A
	£ 0.00	£ 0.00	1.22 £ 0.00
Income tax paid but not deducted from director's remuneration			1.22 £ 0.00

**N Expenses payments made to, or on behalf of, the employee**

**Travelling and subsistence payments (except mileage allowance payments for employee's own car - see section E)**

Cost to you		Amount made good or from which tax deducted		Taxable payment
82.00	-	0.00	=	1.23 82.00

**Entertainment (trading organisations read P11D Guide and then enter a tick or a cross as appropriate here)**

<input type="checkbox"/>	0.00	-	0.00	=	1.23 0.00
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**General expenses allowance for business travel**

0.00	-	0.00	=	1.23 0.00
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**Payments for use of home telephone**

333.00	-	0.00	=	1.23 333.00
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**Non-qualifying relocation expenses**

(those not shown in sections J or M)

0.00	-	0.00	=	1.23 0.00
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**Description of other expenses**

	0.00	-	0.00	=	1.23 0.00
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