

# Retrieve all your Sign In Details

Please note that boxes indicated with [ \* ] are mandatory and need to be filled in.

Please enter the details below and send the form to our address given below.

( Please call us if you need help filling in the form : 0208 438 9791 )

To,

## **Able Internet Payroll Limited**

Unit 5, Sayer House

Oxgate Lane

London NW2 7JN

United Kingdom

Your Employer's Name\*

Your Personal Name\*

Your Employer's Address\*

Your E-Mail Used for this Service\*

Your User Sign In ID\* ( You can obtain this easily by clicking on the Retrieve Your User Sign In ID button )

Town / City

Your Employer's PAYE Reference\*

Post Code\*

Your Contact Tel. No.\*

Country\*

Total Employees\*

Date of Signing Up to the Service ( You can get this from the activation email )

Total Clients ( for Bureau users only )

Please tick ( ✓ ) the boxes and enclose the following the documents/cheque as required

- \* Photo ID with your details on it ( either your passport or driving licence )
- \* Cheque for £10 plus VAT to cover the administration costs incurred in recovering your sign in details.
- Solicitor Declaration (optional ): Should you wish the sign in details to be sent to an address other than the one recorded in our system, you need to provide us with a solicitor declaration and indemnifying letter. The solicitor must be one registered and listed on the Law Society list.

Signature

Date