

P60 End of Year Certificate

Tax year to 5 April

2026

This is a printed copy of an eP60

To the employee:

Please keep this certificate in a safe place as **you will need it if you have to fill in a tax return. You also need it to make a claim for tax credits and Universal Credit or to renew your claim.**

It also helps you check that your employer is using the correct National Insurance number and deducting the right rate of National Insurance contributions.

By law you are required to tell HM Revenue & Customs about any income that is not fully taxed, even if you are not sent a tax return.

HM Revenue & Customs

The figures * should be used for your tax return, if you get one.

Employee's details

Surname

Additional

Forenames or initials

FPS

National Insurance number

AB123456C

Works/payroll number

7

Pay and Income Tax details

	Pay		Tax deducted	
	£	p	£	p
In previous employment		0.00		0.00
In this employment	*	3,624.36	If refund mark 'R' 515.20	
Total for year		3,624.36		515.20
		Final tax code	1257L	

National Insurance contributions in this employment

NIC table letter	Earnings at the Lower Earnings Limit (LEL) (where earnings are equal to or exceed the LEL)	Earnings above the LEL, up to and including the Primary Threshold (PT)	Earnings above the PT, up to and including the Upper Earnings Limit (UEL)	Employee's contributions due on all earnings above the PT
	£	£	£	£ p
A	542	506	2576	206.11

Statutory payments included in the pay 'In this employment' figure above

Statutory Maternity Pay	£ p 0.00	Statutory Paternity Pay	£ p 374.36	Statutory Shared Parental Pay	£ p 250.00
Statutory Adoption Pay	£ p 0.00	Statutory Parental Bereavement Pay	£ p 250.00	Statutory Neonatal Care Pay	£ p 250.00

Other details

Student Loan Deductions

in this employment (whole £s only)

£

0

Postgraduate Loan Deductions

in this employment (whole £s only)

£

0

To employee

Additional FPS
777 Lucky Street Network House
United Kingdom BR5 6BP

Your employer's full name and address (including postcode)

Client9 2025-26 New Changes
Client Address Network House
Epsom County BR5 6BP
United Kingdom

Employer PAYE reference

999 / A213

Certificate by Employer/Paying Office:

This form shows your total pay for Income Tax purposes in this employment for the year.

Any overtime, bonus, commission etc, Statutory Sick Pay, Statutory Maternity Pay, Statutory Paternity Pay, Statutory Shared Parental Pay, Statutory Parental Bereavement Pay or Statutory Adoption Pay is included.