

Supporting Document - Employer In Year Document .

(For P45 Part 1, P45 Part 3, P46 and P160)

Please Note: Labels marked in **Red** in this document indicates mandatory fields and should be completed (filled up) in the spreadsheet.

W1 Employer Name : (Mandatory)

Enter here the Employer Name. This field is mandatory. Please note the characters length should not exceed 35 characters.

W2 PAYE Reference (Tax Office Number/Tax Office Reference) : (Mandatory)

Enter here the PAYE reference of the Employer. This field is mandatory.